

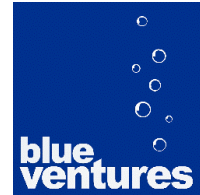
POSITION VACANCY
Expedition Manager
Andavadoaka, Madagascar

Blue Ventures, an award-winning UK-based marine conservation organisation currently has a vacancy for the position of Expedition Manager to lead its marine conservation and research program in Andavadoaka, southwest Madagascar. The position is paid, and for a minimum period of 10 months.

The primary role of the Expedition Manager involves leading a team of up to 40 research staff and volunteers, representing Blue Ventures' interests in Madagascar, and directing the efficient day to day running of the research camp in the remote village of Andavadoaka. The successful applicant must have good physical fitness, a strong command of French, knowledge of accounts, experience of living and working in the developing world, and the motivation and enthusiasm required to work long hours in a challenging and extremely remote tropical environment.

Successful expedition management requires excellent communication, leadership, diplomatic and interpersonal skills. In addition, the chosen applicant must have the initiative to develop innovative solutions to the variety of complex logistical and managerial problems that will present themselves during the course of the position. Fundamental to the position are an ability to anticipate problems before they arise and to react quickly and efficiently under pressure.

Applicants will be qualified to PADI Dive Master level or equivalent, with a keen interest in marine biology, conservation and sustainable development. The position will include an initial 4 week in-field training period, which will give the successful applicant time to familiarise his or herself with the workings of the site.



TERMS OF REFERENCE

Position title	Expedition Manager
Closing date for applications	None, applications welcome all year round
Contract duration	Minimum 10 months
Travel	Return international airfare and internal travel as necessary.
Subsistence	All food and accommodation provided on site, subsistence allowance provided off site
Starting salary	Dependent on experience

Primary location of position

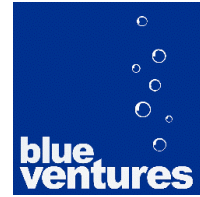
Blue Ventures field research site: Andavadoaka, Madagascar. Additional duties include representing Blue Ventures in Toliara, Antananarivo and at meetings, conferences and workshops elsewhere in Madagascar.

Summary job description

The primary role of the Expedition Manager is to ensure the safe and efficient implementation of conservation work by guiding and supporting all members on site, and to manage the logistical and administrative aspects of the research activities carried out at the Blue Ventures research site in Andavadoaka, southwest Madagascar. The successful candidate will be responsible for the general welfare of both staff and volunteers, as well as ensuring the smooth running of the research, education and conservation programmes carried out by the Blue Ventures team and collaborating research partners from the Institut Halieutique et des Sciences Marines (IHSM), Madagascar's principle marine research institute.

Line manager and supervisors

The Expedition Manager will be responsible to Blue Ventures' UK research and operations team.



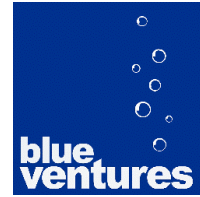
Responsibilities

- **Assist the research staff in the development of the aims, objectives and strategic plan of Blue Ventures' conservation, education & research programme in Andavadoaka.**
 - Work in close conjunction with the field scientist, marine science coordinator and/or socio-economic research coordinator as well as research partners from the IHSM as well as in-country technical advisors from the Wildlife Conservation Society (WCS) and the Institut de recherche pour le développement (IRD) to maximize the benefit brought to local, regional and national conservation priorities and initiatives through the research activities carried out on site.
 - Work with in-country research partners and technical advisors to continually develop and revise the overall strategic plan of Blue Ventures' conservation, education and research activities in Andavadoaka, focusing on the design and implementation of a comprehensive management plan for the Andavadoaka coastal region. Project planning must include the creation of schedules and targets for the research programme.

- **To assist the medical officer in ensuring the health and safety of all members on-site, including host-country participants, at all times.**
 - Should be able to deal with any incidents should they arise, and act efficiently with the implementation of innovative solutions.
 - Conduct regular risk assessments, to ensure the safe completion of all field based work.
 - Be able to carry out an emergency evacuation procedure if necessary.

- **To maintain the morale and enthusiasm of staff and volunteers, whilst working on both projects and the day-to-day tasks for running the camp.**
 - Maintain good working relationships between staff, volunteers and local project partners, ensuring the efficient running of projects.
 - Should be seen as approachable in all situations, as well as confident in a leadership role.

- **To supervise the overall running of the field based expedition in Madagascar, and guide research staff and volunteers accordingly.**
 - Ensure the successful completion of conservation, ecological and socio-economic projects by providing and making available to research staff the resources required to carry this out.
 - Oversee the use and maintenance of all project equipment and resources.
 - Provide guidance and support to all members on-site when required.
 - Anticipate problems where possible before they arise and react quickly and efficiently under pressure.
 - Manage a large expedition budget efficiently and accurately.
 - Be responsible for all employment issues of UK and local staff in Andavadoaka.



- **Additional duties shared by all staff on site.**
 - Support diving and science staff on site with the day-to-day running of dive logistics.
 - Ensure that site rules and regulations are respected and adhered to by all personnel.
 - Liaise with UK staff in the preparation of funding bids and proposals to support the research programme on site.
 - Carry out additional administrative work on site, including stock-taking, equipment ordering, and correspondence with UK office and research partners in and around Madagascar.

Requirements

- PADI Dive Master qualification (or equivalent).
- Proficiency in spoken French.
- Experience of living and working in a remote tropical environment with poor communications with the outside world.
- Understanding and experience of the challenges of living and working in a small community in the Developing World.
- The competence, drive and initiative to supervise a major conservation and research programme, working with limited financial and logistical resources in a previously unknown coastal environment.
- Leadership skills and experience, showing the initiative required to develop innovative solutions to the diverse complex problems that can arise during an expedition.
- Management and recruitment experience, most importantly a strong track record in motivating both teams and individuals.
- Project management skills as well as experience of leading expeditions (ideally overseas) and working with volunteers.
- Excellent oral and written English.
- Excellent interpersonal and motivational skills.
- Training and teaching experience both at a one to one and group level.

Application process

Applicants should send a recent copy of their CV or résumé (with full address, telephone and e-mail contact details of two professional referees) and covering letter, as Microsoft Word e-mail attachments to:

Richard Nimmo, Managing Director
Blue Ventures, 2d Aberdeen Centre, 22-24 Highbury Grove, London, N5 2EA, UK

richard@blueventures.org